

## **COVID-19 SAFETY PLAN Letter to Families as of 8/5/20**

Sunrise Montessori Academy aims to continue providing the same quality early education through the implementation of our authentic Montessori program with the emphasis on safety of students, staff, and families during these unprecedented times of COVID-19. Please read below to learn about our updated safety plan.

During this time we are:

- Checking student temperatures upon arrival and again mid-day.
- Checking staff temperatures upon arrival and again mid-day.
- Sending children/staff home if temp. or symptoms occur
- Create a safe waiting space for child with symptoms
- Asking children to wash hands and/or hand sanitize upon arrival in addition to normal times.
- Encouraging children to social distance (teaching what 6 feet is through fun songs and activities) although 6 feet cannot be guaranteed at all times, only encouraged.
- Staff are wearing a face covering and gloves when preparing and/or serving food
- Staff are wearing a face covering as long as there is a mandate in place through local, state or federal authorities and as long as Sunrise may see fit after the mandate is lifted.
- Staff are washing hands upon arrival
- Staff washing hands when arriving from another area/classroom
- Staff working to maintain social distancing
- Disinfecting regularly touched surfaces every 30 minutes
- Disinfecting materials after each use as much as much as possible and daily
- Disinfecting tables and chairs frequently
- Asking visitors/parents to wash hands/hand sanitize, wear face covering and take temperature upon entry of school
- Asking parents to drop off at door
- Teachers and signing children in/out each day rather than parents to minimize sharing of paper, pens, clipboards, etc.
- Asking parents to answer health questionnaire posted on door upon arrival

- Staff are signing students in/out each day and noting the answers to the health questionnaire.
- Keeping a visitor log of anyone entering the building
- Encouraging distancing during line/group activities as much as possible
- Seating children during lunch as distanced as possible
- Disinfecting outdoor play equipment after each classroom use as well as mid-day and after school ends.

We are asking parents and staff:

To keep children home and/or stay home if **ANYONE IN THE HOME** HAS COVID-19 or any contagious symptoms and that all family members be symptom free for 48 hours prior to returning to school.

In addition: Families and staff traveling outside of the United States are required to keep children home for 14 days.

Additionally, anyone traveling within the US, into a state or area considered a 'hot spot' with a high number of COVID-19 cases or increasing number of cases, are required to keep their children home for 10- 14 days after travel. Anyone traveling to a place not considered a 'hot spot' is encouraged to self-quarantine for 4-5 days. If you travel to a place not considered a 'hot spot' and use your personal transportation such as a car to drive, you do not need to quarantine.

In addition, we are asking families to take temperatures of their child every day after travel by either the child or their parents for 14 days to closely monitor the onset of any symptoms. If any symptoms arise, please keep your child home and notify us immediately.

Thank you to families for helping us keep our students, staff and families healthy and safe by adhering to these and previous guidelines. Thank you for not bringing any symptomatic children to school **or** children with family members who are symptomatic and adhering to travel/ return guidelines. We believe your cooperation and support have led to our ability to keep students, staff and families safe and our building free of COVID-19. We appreciate your continued support!